

**MEETING OF THE BOARD OF TRUSTEES OF THE  
SOUTHLAKE MOSQUITO ABATEMENT DISTRICT  
MINUTES  
May 14, 2018**

1. **ROLL CALL**

The meeting was called to order at 7:33 p.m. by President Barbara Struthers. Trustees Tony Bilotti, Susan Levy, Larry Feder and Roger Simonson were present. District Attorney Robert J. Masini and George Balis of Clarke were also in attendance.

2. **PUBLIC COMMENT**

None.

3. **MINUTES**

The Trustees reviewed the minutes of the April 9, 2018 regular meeting. Motion by Trustee Feder and seconded by Trustee Simonson to approve the minutes of the April 9, 2018 regular meeting. All in favor. Motion passed.

4. **TREASURER'S REPORT**

The trustees reviewed the April 2018, treasurer's report.

Trustee Levy pointed out that the April 30, 2018 fund balance was \$876,140.12

Following a brief discussion Trustee Simonson moved to accept, as presented, the Treasurer's Report April 2018. Seconded by Trustee Bilotti. All in favor. Motion passed.

5. **BILLS**

The Trustees considered the following bills:

1. Grach, Masini, Hazan & Gurysh, LLP - \$1,097.94 – Legal Services in the amount of \$1,043.25 and reimbursement of \$54.69 paid to Chicago Tribune Media.
2. Phenix - \$2,781.00 – production of education brochures
3. Clarke Mosquito Control - \$64,000.00- second contract installment
4. West Insurance Agency - \$1,000.00 – Surety Bonds for Trustees Levy and Struthers
5. Allen Wayne - \$10,883.00 – Production of education brochures

Following the discussion Trustee Levy moved that the Board authorize payment of all the bills. Seconded by Trustee Simonson. Roll Call. Ayes: Simonson, Bilotti, Levy, Feder and Struthers. Nays: None. Motion passed.

President Struthers reported that Allen Wayne shipped materials directly to all Deerfield elementary schools, the Bannockburn school and the Highland Park elementary schools. President Struthers delivered materials to Ryerson and she has some materials at her home. The trustees reviewed the brochures that President Struthers passed out and they reviewed the provider charges.

## 6. OLD BUSINESS

A. Status of the redevelopment of the District's website. – Trustee Simonson passed out a written report of his attendance at the AMCA annual meeting. He said the development of the web site seems to be moving along well. He likes it and the feedback he has received from the other trustees has been positive. President Struthers said that she very much likes the look of the site and that Ms. Del Re has been very responsive. The trustees asked Mr. Balis to send the videos to Ms. Del Re so they could be added to the web site.

B. Status of appointment of new Board member. – Attorney Masini and the trustees all reported they had not been contacted.

## 7. NEW BUSINESS

A. Discussion and adoption of the Annual Budget and Appropriation Ordinance for 2018. Attorney Masini distributed copies of the proposed draft Annual Budget and Appropriation Ordinance which maintains the District's appropriation at \$693,000. The Board has stayed at this amount for several years in that it allows all necessary expenses to be met and it allows a cushion for additional operational work in the event it should become necessary. Following a brief discussion Trustee Feder moved that the trustees adopt the Annual Budget and Appropriation Ordinance for the 2018 tax year as presented with an appropriation of \$693,000.00. Seconded by Trustee Levy. Roll call. Ayes: Trustees Feder, Levy, Simonson, Bilotti and Struthers. Nays. None. Motion Passed.

B. Discussion of organizing May 19 Riverwoods plant sale booth– President Struthers reported that she has secured a couple young people to assist. The event will run from 11:00 a.m. to 1:00 p.m. Trustee Simonson will be there at 10:30 a.m. to set up with President Struthers. Trustee Feder will be there from 11:00 to 11:30 a.m.

Trustee Bilotti asked that the Highwood event on July 18 from 5:00 p.m. to 9:00 p.m. be added to the web site.

President Struthers reported that she asked Deerfield to include a public health brochure to the water bill mailing again this year.

## 8. REPORTS

A. Clarke – Mr. Balis told the trustees that at the most recent Riverwoods Village meeting there was a big discussion on high incidence of ticks this spring. Mr. Balis said wide spread tick control is too difficult and too expensive to do.

He reported that the traps have been placed and they became operational today. Clarke has also treated the woodland pools in Riverwoods.

The trustees had a brief discussion on how to better circulate public education materials in Highland Park and throughout the District.

9. **ADJOURNMENT.**

Trustee Feder moved that the meeting be adjourned. Seconded by Trustee Levy. All in favor. The meeting adjourned at 8:30 p.m.

Respectfully submitted,

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Roger Simonson, Secretary of Southlake  
Mosquito Abatement District